

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, April 12, 2022 – 12:00pm**

**Zoom**

**In attendance**

Mark Caron	President	Nicke Paddock	Executive Director
Adrian Chapman	Secretary/Treasurer	Nicole Wall	Financial Administrator
Trevor Fitzgerald	Director	Sheryl Supinski	Recording Secretary

**Regrets**

Charlene Strain	Vice President	Angela Halvorsen	Director
Dana Cridland	Director		

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Welcome Orientation/Declaration of any Conflict of Interest	<b>Mark Caron</b>		<b>Meeting called to order at 12:20pm</b>  No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	<b>Mark Caron</b>		<b>Motion to accept the agenda as presented:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – A. Chapman  Carried.
3.	Approval of Minutes – a) March 8, 2022	<b>Mark Caron</b>		a) <b>Motion to approve the March minutes:</b> Moved by – A. Chapman 2 <sup>nd</sup> by – T. Fitzgerald  Carried.

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
4.	New Business a) Travel Expenses	<b>Nicke Paddock</b>		a) <b>Motion to approve the increase in mileage rate of Policy 2.4 Travel Expenses:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – A. Chapman  Carried.
5.	In Camera	<b>Mark Caron</b>		
6.	Old Business a) Strategic Panning	<b>Mark Caron</b>		a) Ongoing
7.	Financial Report a) February Financials	<b>Nicole Wall</b>		a) <b>Motion to approve the Financial Report as presented:</b> Moved by – A. Chapman 2 <sup>nd</sup> by – T. Fitzgerald  Carried
8.	Executive Director Report	<b>Nicke Paddock</b>		<b>Motion to approve the Executive Director's Report:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – A. Chapman  Carried.
9.	Next Meeting Date	<b>Mark Caron</b>		Next meeting date will be Tuesday, May 10 <sup>th</sup> @ noon.
10.	Adjournment	<b>Mark Caron</b>		<b>Motion to adjourn:</b> Moved by – T. Fitzgerald  <b>Meeting adjourned at 12:31pm</b>