

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, February 11, 2020 – 12:00pm
NCDS office – 304 Scott St.

In attendance

Mark Caron	President	Adrian Chapman	Director
Trevor Fitzgerald	Vice President	Nicke Paddock	Executive Director
Charlene Strain	Secretary/Treasurer	Sheryl Supinski	Recording Secretary
Angela Halvorsen	Director	Nicole Wall	Financial Administrator
Dana Cridland	Director		

Regrets

N/A

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 12:10pm *A. Halvorsen declared a conflict on item 4. New business a) Request for donation from Rainy River Future Development Corporation
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – T. Fitzgerald 2 nd by – D. Cridland Carried.
3.	Approval of Minutes – a) January 14, 2020	Mark Caron		Motion to approve the January minutes: Moved by – C. Strain 2 nd by - A. Chapman Carried.

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4.	<p>New Business a) Requests for donation</p> <p>b) ED vacation days</p>			<p>a) Motion to approve a \$250 to The Royal Canadian Legion Ladies Auxiliary Br. 29 – PJs & Pearl Gala from the NCDS Charity account: Moved by – D. Cridland 2nd by – T. Fitzgerald Carried.</p> <p>Motion to approve a \$150 donation to Rainy River Future Development Corporation - Project Petunia from the NCDS Charity account: Moved by – C. Strain 2nd by – A. Chapman Carried.</p> <p>*A. Halvorsen abstained from voting on previous item</p> <p>b) Motion to allow N. Paddock to rollover unused vacation days: Moved by – T. Fitzgerald 2nd by – A. Halvorsen Carried.</p>
5.	In Camera	Mark Caron		N/A

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6.	Old Business a) Board Training	Mark Caron		a) Module 6 will be discussed at the March meeting.
7.	Financial Report	Nicole Wall		<p>Motion to approve outstanding legal fee payment of \$5892.04 from the NCDS Charity account: Moved by – C. Strain 2nd by – T. Fitzgerald Carried.</p> <p>Motion to approve the financial report as presented: Moved by – T. Fitzgerald 2nd by – A. Chapman Carried.</p>
8.	Executive Director Report	Nicke Paddock		<p>Motion to accept the Executive Director's report: Moved by – D. Cridland 2nd by – A. Halvorsen Carried.</p>
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, March 10 th @ 12:00pm
10.	Adjournment	Mark Caron		<p>Motion to adjourn: Moved by – T. Fitzgerald</p> <p>Meeting adjourned at 12:37pm</p>