Northern Community Development Services
Board of Directors Meeting – Minutes

Tuesday, January 14, 2020 – 12:00pm
NCDS office – 304 Scott St.
In attendance

Mark Caron	President	Adrian Chapman	Director
Charlene Strain	Secretary/Treasurer	Crystal George	On behalf of N.Paddock
Angela Halvorsen	Director	Sheryl Supinski	Recording Secretary
Dana Cridland	Director	Nicole Wall	Financial Administrator

Regrets

Trevor Fitzgerald   Vice President

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	**Mark Caron**		**Meeting called to order @ 12:15pm**
2.	Acceptance of the Agenda/Additions to Agenda	**Mark Caron**		**Motion to accept the agenda as presented:** Moved by – A. Halvorsen 2nd by –A. Chapman Carried.
3.	Approval of Minutes – a) November 12, 2019	**Mark Caron**		**Motion to approve the November minutes:** Moved by – A. Halvorsen 2nd by – D. Cridland Carried.
4.	New Business N/A			N/A
5.	In Camera	**Mark Caron**		N/A

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6.	Old Business a) Board Training	**Mark Caron**		a) Discussed modules 4 and 5: - Possibly have our insurance rep present at a meeting once/year A. Halvorsen will send contact info for cyber training Will discuss Module 6 at next meeting.
7.	Financial Report	**Nicole Wall**		**Motion to approve the financial report as presented:** Moved by – A. Chapman 2nd by – D. Cridland Carried.
8.	Executive Director Report	**Crystal George**		**Motion to accept the Executive Director's report:** Moved by – D. Cridland 2nd by – A. Chapman Carried.
9.	Next Meeting Date	**Mark Caron**		Next meeting date will be Tuesday, February 11th @ 12:00pm
10.	Adjournment	**Mark Caron**		**Motion to adjourn:** Moved by – C. Strain **Meeting adjourned at 12:37pm**