

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, June 13, 2023 – 12:00pm**  
**NCDS – 304 Scott St**

Mark Caron                    President  
Charlene Strain            Vice President  
Adrian Chapman        Secretary/Treasurer  
Dana Cridland            Director  
Trevor Fitzgerald       Director  
Angela Halvorsen       Director  
Sheryl Supinski        Interim Executive Director  
Teagan White            Recording Secretary

**Regrets**

Nicole Wall                    Financial Administrator

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Welcome Orientation/Declaration of any Conflict of Interest	<b>Mark Caron</b>		<b>Meeting called to order at 12:30 pm</b>  No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	<b>Mark Caron</b>		<b>Motion to accept the agenda as presented:</b> Moved by – A. Chapman 2 <sup>nd</sup> by – T. Fitzgerald  Carried.
3.	Approval of Minutes – a) May 10, 2023	<b>Mark Caron</b>		a) <b>Motion to approve the April minutes:</b> Moved by – A. Halvorsen 2 <sup>nd</sup> by – A. Chapman  Carried.

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
4.	New Business	<b>Mark Caron</b>		N/A
5.	In Camera	<b>Mark Caron</b>		N/A
6.	Old Business	<b>Mark Caron</b>		N/A
7.	Financial Report a) Preliminary Cash Flow Budget Approval	<b>Sheryl Supinski</b>		a) <b>Motion to approve the Preliminary Cash Flow Budget as presented:</b> Moved by – C. Strain 2 <sup>nd</sup> by – A. Chapman <p style="text-align: right;">Carried.</p>
8.	Executive Director Report	<b>Sheryl Supinski</b>		<b>Motion to approve the Executive Director’s Report:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – C. Strain <p style="text-align: right;">Carried.</p>
9.	Next Meeting Date	<b>Mark Caron</b>		Next meeting date will be Tuesday, September 12, 2023 @ 5:00pm. Followed by the AGM @ 5:45pm.
10.	Adjournment	<b>Mark Caron</b>		<b>Motion to adjourn:</b> Moved by – T. Fitzgerald  <b>Meeting adjourned at 12:43pm</b>

**Signatures** \_\_\_\_\_