

Northern Community Development Services
Board of Directors Meeting –Minutes



Tuesday, June 14, 2022 – 12:00pm

Zoom

In attendance

| | | | |
|----------------|---------------------|-----------------|-------------------------|
| Mark Caron | President | Nicke Paddock | Executive Director |
| Dana Cridland | Director | Nicole Wall | Financial Administrator |
| Adrian Chapman | Secretary/Treasurer | Sheryl Supinski | Recording Secretary |

Regrets

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|-------------------|----------------|------------------|----------|
| Charlene Strain | Vice President | Angela Halvorsen | Director |
| Trevor Fitzgerald | Director | | |

| | Agenda Item and Time | People Responsible The Objective: Decision, Input or Information | Background Info | Outcomes, Decisions and Commitment to Action |
|----|---|---|------------------------|---|
| 1. | Welcome Orientation/Declaration of any Conflict of Interest | Mark Caron | | Meeting called to order at 12:21pm No conflict of interest declared |
| 2. | Acceptance of the Agenda/Additions to Agenda | Mark Caron | | Motion to accept the agenda as presented: Moved by – A. Chapman 2 nd by – D. Cridland Carried. |
| 3. | Approval of Minutes – a) May 10, 2022 | Mark Caron | | a) Motion to approve the May minutes: Moved by – A. Chapman 2 nd by – D. Cridland Carried. |
| 4. | New Business | Nicke Paddock | | N/A |

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| 5. | In Camera | Mark Caron | | N/A |
| 6. | Old Business a) Strategic Panning | Mark Caron | | a) Received quote from Brandspark but will create our own employer survey instead. Developing a market strategy as well |
| 7. | Financial Report a) Preliminary Cash Flow Forecast | Nicole Wall | | a) Motion to approve the Preliminary Cash Flow Budgets: Moved by – D. Cridland 2 nd by – A. Chapman Carried. |
| 8. | Executive Director Report | Nicke Paddock | | Motion to approve the Executive Director's Report: Moved by – A. Chapman 2 nd by – D. Cridland Carried. |
| 9. | Next Meeting Date | Mark Caron | | Next meeting date will be Tuesday, September 13, 2022 @ 5:00 & AGM @ 6:00 |
| 10. | Adjournment | Mark Caron | | Motion to adjourn: Moved by – A. Chapman Meeting adjourned at 12:48pm |