

Northern Community Development Services
Board of Directors Meeting – Minutes



Wednesday, May 10, 2023 – 12:00pm
NCDS – 304 Scott St

Mark Caron	President
Angela Halvorsen	Director
Adrian Chapman	Secretary/Treasurer
Dana Cridland	Director
Sheryl Supinski	Interim Executive Director
Nicole Wall	Financial Administrator
Teagan White	Recording Secretary

Regrets

Charlene Strain	Vice President
Trevor Fitzgerald	Director

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 12:23 pm No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – A. Halvorsen 2 nd by – D. Cridland Carried.

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3.	Approval of Minutes – a) April 11, 2023	Mark Caron		a) Motion to approve the April minutes: Moved by – A. Chapman 2 nd by – D. Cridland Carried.
4.	New Business a) Donation Requests b) NCDS Policy and Procedure	Mark Caron		b) Motion to approve a \$110 donation from the NCDS Charity account to Project Petunia: Moved by – D. Cridland 2 nd by – A. Chapman Motion to approve a \$500 donation from the NCDS Charity account to the Rainy River Valley Agricultural Society: Moved by – A. Chapman 2 nd by – D. Cridland a) Motion to approve the addition to Policy 5.10 Off and On-Site Workshop Delivery Policy: Defeated for lack of mover or 2 nd er Carried.
5.	In Camera	Mark Caron		N/A

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6.	Old Business a) NCDS Policy & Procedure	Mark Caron		Motion to approve wording revision as amended to policy 2.29 Employee Health Spending Account: Moved by – A. Halvorsen 2 nd by – A. Chapman
7.	Financial Report a) March Financials	Nicole Wall		a) Motion to approve the Financial Report as presented: Moved by – D. Cridland 2 nd by – A. Halvorsen <p style="text-align: right;">Carried.</p>
8.	Executive Director Report	Sheryl Supinski		Motion to approve the Executive Director's Report: Moved by – A. Chapman 2 nd by – A. Halvorsen <p style="text-align: right;">Carried.</p>
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, June 13, 2023 @ 12:00pm
10.	Adjournment	Mark Caron		Motion to adjourn: Moved by – A. Chapman Meeting adjourned at 12:52pm

Signatures _____