

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, November 10, 2020 –12:00pm

Zoom

In attendance

Mark Caron	President	Trevor Fitzgerald	Director
Charlene Stain	Vice President	Nicke Paddock	Executive Director
Adrian Chapman	Secretary/Treasurer	Sheryl Supinski	Recording Secretary
Angela Halvorsen	Director	Nicole Wall	Financial Administrator

Regrets

Dana Cridland Director

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 12:03pm No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – T. Fitzgerald 2 nd by – A. Chapman Carried.
3.	Approval of Minutes – a) October 13, 2020	Mark Caron		a) Motion to approve the October minutes: Moved by – A. Halvorsen 2 nd by – A. Chapman Carried.

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4.	New Business a) Board of Director's Manual	Nicke Paddock		a) N. Paddock and S. Supinski will make revisions to manual and send out before each meeting for review.
5.	In Camera	Mark Caron		N/A
6.	Old Business a) Strategic Planning b) ED Evaluation	Nicke Paddock		a) Scheduled for Tuesday, November 24 (1:00-4:00). Mike Greaves will facilitate and lunch will be provided. b) C. Strain will send N. Paddock the new ED Evaluation document.
7.	Financial Report	Nicole Wall		Motion to approve the Financial Report as presented: Moved by – A. Halvorsen 2 nd by – A. Chapman Carried.
8.	Executive Director Report	Nicke Paddock		Motion to accept the Executive Director's Report: Moved by – A. Chapman 2 nd by – C. Strain Carried.
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, January 12, 2021 @ 12:00pm
10.	Adjournment	Mark Caron		Motion to adjourn: Moved by – T. Fitzgerald Meeting adjourned at 12:23pm