Northern Community Development Services Board of Directors Meeting – Minutes

Tuesday, September 12, 2023 – 5:00pm NCDS – 304 Scott St

In attendance

Mark CaronPresidentNicke PaddockExecutive DirectorCharlene StrainVice PresidentNicole WallFinancial AdministratorTrevor FitzgeraldDirectorSheryl SupinskiRecording SecretaryDana CridlandDirectorSheryl SupinskiRecording Secretary



Adrian Chapman

Secretary/Treasurer

Angela Halvorsen

Director

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 5:26pmNo conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – C. Strain 2 nd by – T. Fitzgerald Carried.
3.	Approval of Minutes – a) June 13, 2023	Mark Caron		a) Motion to approve the June minutes: Moved by – T. Fitzgerald 2 nd by – C. Strain Carried.



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4.	New Business a) Retirement of Officers	Mark Caron		a) M. Caron's two-year term as President is complete.
				M. Caron was nominated for the position of President by C. Strain
				<i>M.</i> Caron accepted the nomination for <i>President.</i>
				Motion to have M. Caron fill the position of President and A. Chapman fill the position for a two-year term:
				Moved by – C. Strain
				2 nd by – T. Fitzgerald
	b) Requests for donations			Carried. b) Motion to approve a \$1000 donation from the NCDS Charity account to the Riverside Foundation for Health Care and a \$300 donation to the Fort Frances Museum:
				Moved by – C. Strain
				2 nd by – T. Fitzgerald Carried.
5.	In Camera	Mark Caron		N/A
6.	Old Business	Mark Caron		N/A

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7.	Financial Report a) July Financials	Nicole Wall		a) Motion to approve the Financial Report as presented:
				Moved by – T. Fitzgerald
				2 nd by – C. Strain
				Carried.
8.	Executive Director Report	Nicke Paddock		Motion to approve the Executive Director's Report:
				Moved by – C. Strain
				2 nd by – T. Fitzgerald
				Carried.
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, October 10, 2023 @ 12:00pm
10.	Adjournment	Mark Caron		Motion to adjourn:
				Moved by – T. Fitzgerald
				Meeting adjourned at 5:39pm

Signatures