

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, April 10, 2018 - 12:00pm
NCDS office – 304 Scott St.

In attendance

Gary Gamsby	Director	Carol Ewacha	Secretary/Treasurer
Trevor Fitzgerald	Director	Charlene Strain	Director
Adrian Chapman	Director	Nicke Paddock	Executive Director
Angela Mainville	Director	Sheryl Supinski	Recording Secretary

Regrets

Mark Caron Director

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
	Welcome Remarks/Orientation	TBD		Motion to appoint G. Gamsby to chair the meeting: Moved by – C. Strain 2 nd by – A. Chapman Carried. Meeting called to order at 12:15pm
1.	Acceptance of the Agenda	Gary Gamsby		Motion to accept the Agenda as presented: Moved by –C. Ewacha 2 nd by – T. Fitzgerald Carried.

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2.	Approval of Minutes – March 20, 2018	Gary Gamsby		<p>Approval of the March Minutes with the following amendments:</p> <ul style="list-style-type: none"> • Welcome Remarks/Orientation – G. Gamsby agreed to chair the meeting • 3. b) G. Gamsby declared the in camera discussion over @ 12:45pm <p>Moved by – T. Fitzgerald 2nd by – A. Chapman</p> <p style="text-align: right;">Carried.</p>
3.	New Business a) Donation Requests	Gary Gamsby		<p>a) Motion to approve a \$1000 donation to Rainy River Valley Agricultural Society for their Rainy River Valley Gold Rush Gala from the NCDS Charity Account: Moved by – C. Strain 2nd by – C. Ewacha</p> <p style="text-align: right;">Carried.</p> <p>Motion to approve a \$150 donation to La Verendrye Hospital Auxiliary for their Rock’N for a Reason campaign from the NCDS Charity Account: Moved by – C. Ewacha 2nd by – A. Chapman</p> <p style="text-align: right;">Carried.</p>

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3.	<p>b) Personnel Matter</p> <p>c) Request for Sarah Gagne</p>			<p>b) Motion to go in camera @ 12:30pm: Moved by – T. Fitzgerald 2nd by – A. Mainville Carried.</p> <p>G. Gamsby declared the in camera discussion over @ 12:34pm</p> <p>c) Motion to waive 3 months of the 6 month the waiting period for S. Gagne’s pension and benefits as she has been a contract employee for two years: Moved by – A. Chapman 2nd by – T. Fitzgerald Carried.</p>
4.	<p>Other business</p> <p>a) Policies & Procedures</p> <p>b) Extension of terms for C. Ewacha and G. Gamsby</p>	Nicke Paddock		<p>a) The Personal Emergency Leave policy has been sent to the lawyer for review.</p> <p>b) Motion to extend C. Ewacha and G. Gamsby’s term on the NCDS Board of Directors until October 31, 2018: Moved by – A. Mainville 2nd by – C. Strain Carried.</p>
5.	Financial Report	Nicke Paddock		N. Paddock provided a verbal update on finances.
6.	Executive Director Report	Nicke Paddock		<p>Motion to accept the Executive Director’s Report: Moved by – C. Strain 2nd by – A. Chapman Carried.</p>

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8.	Next Meeting Date	Gary Gamsby		Next meeting date will be Tuesday, May 8 th @ 12:00pm
9.	Adjournment	Gary Gamsby		Motion to adjourn: Moved by – T. Fitzgerald Carried. Meeting adjourned @ 12:58pm