

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, January 10, 2023 – 12:00pm**  
**NCDS – 304 Scott St**

Mark Caron	President	Adrian Chapman	Secretary/Treasurer
Charlene Strain	Vice President	Sheryl Supinski	Interim Executive Director
Angela Halvorsen	Director	Nicole Wall	Financial Administrator
Dana Cridland	Director		

**Regrets**

Trevor Fitzgerald      Director

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		<b>Meeting called to order at 12:20pm</b>  No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		<b>Motion to accept the agenda with addition 4. a) New Business – Employee Leave Entitlements</b> Moved by – A. Chapman 2 <sup>nd</sup> by – A. Halvorsen  Carried.
3.	Approval of Minutes – a) November 8, 2022	Mark Caron		a) <b>Motion to approve the November minutes:</b> Moved by – C. Strain 2 <sup>nd</sup> by – A. Halvorsen  Carried.

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
4.	New Business a) Employee Leave Entitlements	Mark Caron		a) Discussion regarding past practice for employee leave entitlements
5.	In Camera	Mark Caron		N/A
6.	Old Business a) N/A	Mark Caron		a) N/A
7.	Financial Report a) November Financials	Nicole Wall		a) <b>Motion to approve the Financial Report as presented:</b> Moved by – D. Cridland 2 <sup>nd</sup> by – A. Chapman Carried.
8.	Executive Director Report	Sheryl Supinski		<b>Motion to approve the Executive Director's Report:</b> Moved by – D.Cridland 2 <sup>nd</sup> by – C. Strain Carried.
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, February 14, 2023 @ 12:00pm
10.	Adjournment	Mark Caron		<b>Motion to adjourn:</b> Moved by – A. Halvorsen <b>Meeting adjourned at 12:40pm</b>

Signatures



