

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, January 24, 2017 – 6:00pm
NCDS office – 304 Scott St.

In attendance

Steve Maki	President	Trevor Fitzgerald	Director
Gerd O’Sullivan	Vice President	Crystal George	Executive Director Replacement
Carol Ewacha	Secretary/Treasurer	Sheryl Supinski	Recording Secretary
Gary Gamsby	Director	Heather McLean	Financial Administrator
Mark Caron	Director		

Regrets

Nicke Paddock Executive Director

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
	Welcome Remarks/Orientation	Steve Maki		Meeting called to order at 6:21pm
1.	Acceptance of the Agenda	Steve Maki		Motion to accept the Agenda as presented: Moved by – G. O’Sullivan 2 nd by – C. Ewacha
2.	Approval of Minutes – November 8, 2016	Steve Maki		Motion to approve the November Minutes: Moved by – C. Ewacha 2 nd by – M. Caron
3.	New Business a) N/A			S. Maki read an email from N. Paddock regarding her absence

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4.	Other business a) Resource Centre renovations	Heather McLean & Sheryl Supinski		<p>M. Caron declared a conflict of interest on this agenda item and stepped out during renovation discussion</p> <p>Further information regarding renovations is required to move forward</p> <p>Motion to bring Resource Centre Renovations forward to the February meeting: Moved by – G. O’Sullivan 2nd by – T. Fitzgerald</p>
5.	Financial Report	Heather McLean		<p>Motion to approve Financial report: Moved by – G. Gamsby 2nd by – M. Caron</p>
6.	Executive Director Report	Crystal George		<p>Motion to accept the Executive Director’s report: Moved by – C. Ewacha 2nd by – G. O’Sullivan</p>

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7.	Board Information a) N/A			<p>Motion to go in camera at 8:00pm: Moved by – G. O’Sullivan 2nd by – C. Ewacha</p> <p>Motion to go out of camera at 8:44pm: Moved by G. O’Sullivan 2nd by – C. Ewacha</p> <p>Motion to decrease the Executive Director’s signing authority limit from \$30,000 to \$5,000 excluding any day to day operating expenses: Moved by – C. Ewacha 2nd by – G. Gamsby</p>
8.	Next Meeting Date	Steve Maki		Tuesday, February 21, 2017 @ the NCDS office
9.	Adjournment	Steve Maki		<p>Motion to adjourn: Moved by – G. O’Sullivan Meeting adjourned at 9:05pm</p>

President _____

Vice President _____

Treasurer/Secretary _____

Director _____

Director _____

Director _____

Director _____