

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, June 8, 2021 –12:00pm

Zoom

In attendance

Mark Caron	President	Dana Cridland	Director
Adrian Chapman	Secretary/Treasurer	Nicke Paddock	Executive Director
Angela Halvorsen	Director	Sheryl Supinski	Recording Secretary
Trevor Fitzgerald	Director	Nicole Wall	Financial Administrator

Regrets

Charlene Strain Vice President

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order a 12:03pm No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – A. Chapman 2 nd by – A. Halvorsen Carried.
3.	Approval of Minutes – a) May 11, 2020	Mark Caron		Motion to approve the May minutes: Moved by – T. Fitzgerald 2 nd by – D. Cridland Carried.
4.	New Business a) No new business	Nicke Paddock		a) N/A

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5.	In Camera	Mark Caron		N/A
6.	Old Business a) Board of Director's Manual b) Strategic Plan	Mark Caron Nicke Paddock		a) N. Paddock & S. Supinski will work on the manual over the summer. b) Reminder Strategic Planning is on hold until fall
7.	Financial Report	Nicole Wall		N. Wall provided a verbal update on the finances. The preliminary budget will be sent out once it is complete.
8.	Executive Director Report	Nicke Paddock		Motion to approve the Executive Director's Report: Moved by – D. Cridland 2 nd by – T. Fitzgerald Carried.
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, September 14 @ noon. AGM @ 5:30pm
10.	Adjournment	Mark Caron		Motion to adjourn: Moved by – T. Fitzgerald Meeting adjourned at 12:23pm