

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, March 9, 2021 –12:00pm**

**Zoom**

**In attendance**

Mark Caron	President	Trevor Fitzgerald	Director
Adrian Chapman	Secretary/Treasurer	Nicke Paddock	Executive Director
Angela Halvorsen	Director	Sheryl Supinski	Recording Secretary
Dana Cridland	Director	Nicole Wall	Financial Administrator

**Regrets**

Charlene Strain      Vice President

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Welcome Orientation/Declaration of any Conflict of Interest	<b>Mark Caron</b>		<b>Meeting called to order at 12:13pm</b>  No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	<b>Mark Caron</b>		<b>Motion to accept the agenda as presented:</b> Moved by – A. Halvorsen 2 <sup>nd</sup> by - T. Fitzgerald  Carried.
3.	Approval of Minutes – a) February 9, 2020	<b>Mark Caron</b>		<b>a) Motion to approve the February minutes:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – D. Cridland  Carried.

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
4.	New Business	<b>Nicke Paddock</b>		No new business
5.	In Camera	<b>Mark Caron</b>		N/A
6.	Old Business a) ED Evaluation  b) Board of Director's Manual revisions  c) Strategic Plan	<b>Mark Caron</b>  <b>Nicke Paddock</b>		a) M. Caron sent approval to the evaluation committee. A meeting with N. Paddock will be set up to go over the evaluation.  b) Will move on to the next section for the April meeting. Board consultant reviewing the current bylaws.  c) Postponed until spring
7.	Financial Report	<b>Nicole Wall</b>		<b>Motion to approve the Financial Report as presented:</b> Moved by – A. Chapman 2 <sup>nd</sup> by – A. Halvorsen  Carried.
8.	Executive Director Report	<b>Nicke Paddock</b>		<b>Motion to accept the Executive Director's Report:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – D. Cridland  Carried.
9.	Next Meeting Date	<b>Mark Caron</b>		Next meeting date will be Tuesday, April 20, 2021 @ 12:00pm

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
10.	Adjournment	<b>Mark Caron</b>		<b>Motion to adjourn:</b> Moved by – T. Fitzgerald  <b>Meeting adjourned at 12:35pm</b>