

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, May 10, 2016 - 5:30pm
NCDS Office – 304 Scott St

In attendance

Steve Maki	President	Nicke Paddock	Executive Director
Gerd O’Sullivan	Vice President	Sheryl Supinski	Recording Secretary
Mark Caron	Director	Heather McLean	Financial Administrator
Trevor Fitzgerald	Director		

Regrets

Jeanette Cawston	Director	Carol Ewacha	Secretary/Treasurer
Gary Gamsby	Director		

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
	Welcome Remarks/Orientation	Steve Maki		Meeting called to order at 5:50pm
1.	Acceptance of the Agenda	Steve Maki		Motion to accept the Agenda as presented: Moved by – G. O’Sullivan 2 nd by – M. Caron
2.	Approval of Minutes – April 12, 2016	Steve Maki		Motion to approve the April Minutes: Moved by – M. Caron 2 nd by – G. O’Sullivan
3.	New Business a) Appraisal tools	Nicke Paddock		a) N. Paddock presented three different Appraisal tools and the current one used by NCDS. Copies were given to Director’s to review.
4.	Other business N/A			N/A

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5.	Financial Report a) Approval of Preliminary EO Cash Flow Forecast	Heather McLean		a) Motion to approve the Preliminary Employment Ontario Cash Flow forecast for 2016/17 as presented: Moved by – G. O’Sullivan 2 nd by – M. Caron
6.	Executive Director Report	Nicke Paddock		Motion to accept the Executive Director’s Report: Moved by – T. Fitzgerald 2 nd by – M. Caron
7.	Board Information a) ED Goals b) Staff Report			a) N. Paddock provided a list of goals to work toward for 2016/17. b) Short report from staff regarding activities.
8.	Next Meeting Date	Steve Maki		Tuesday, August 9th, 2016
9.	Adjournment	Steve Maki		Motion to adjourn: Moved by – G. O’Sullivan Meeting adjourned at 6:50pm

President _____

Vice President _____

Treasurer/Secretary _____

Director _____

Director _____

Director _____

Director _____