

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, November 14, 2017 - 5:30pm**

**NCDS office – 304 Scott St.**

**In attendance**

Carol Ewacha	Secretary/Treasurer	Kim Redford	Director
Gary Gamsby	Director	Crystal George	Executive Director Replacement
Mark Caron	Director	Sheryl Supinski	Recording Secretary
Charlene Strain	Director	Heather McLean	Financial Administrator

**Regrets**

Trevor Fitzgerald	Director	Nicke Paddock	Executive Director
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	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
	Welcome Remarks/Orientation	<b>Carol Ewacha</b>		<b>Meeting called order @ 5:55pm</b>
1.	Acceptance of the Agenda	<b>Carol Ewacha</b>		<b>Motion to accept the agenda as presented:</b> Moved by – G. Gamsby 2 <sup>nd</sup> by – M. Caron
2.	Approval of Minutes – October 10, 2017	<b>Carol Ewacha</b>		<b>Motion to approve October Minutes:</b> Moved by – M. Caron 2 <sup>nd</sup> by – G. Gamsby
3.	New Business a) Board of Directors candidates	<b>Carol Ewacha</b>		<b>Motion to accept Charlene Strain and Kim Redford as directors of the NCDS Board of Directors:</b> Moved by – G. Gamsby 2 <sup>nd</sup> by – M. Caron
4.	Other business a) Signing authority	<b>Crystal George</b>		<b>Motion to have C. Strain become an authorized signer for NCDS:</b> Moved by – M. Caron 2 <sup>nd</sup> by – C. Ewacha

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5.	Financial Report	<b>Heather McLean</b>		<b>Motion to approve the Financial Report as presented:</b> Moved by – K. Redford 2 <sup>nd</sup> by – C. Strain
6.	Executive Director Report	<b>Crystal George</b>		<b>Motion to accept the Executive Director's Report:</b> Moved by – C. Strain 2 <sup>nd</sup> by – K. Redford
7.	Board Information N/A	<b>Carol Ewacha</b>		No Board Information
8.	Next Meeting Date	<b>Carol Ewacha</b>		Next meeting date will be Tuesday, January 9 <sup>th</sup> , 2018 @ 5:30
9.	Adjournment	<b>Carol Ewacha</b>		<b>Motion to adjourn:</b> Moved by – G. Gamsby <b>Meeting adjourned @ 6:21pm</b>