

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, November 8, 2022 – 12:00pm
NCDS – 304 Scott St

Mark Caron	President	Trevor Fitzgerald	Director
Charlene Strain	Vice President	Sheryl Supinski	Interim Executive Director
Angela Halvorsen	Director	Nicole Wall	Financial Administrator

Regrets

Dana Cridland	Director	Adrian Chapman	Secretary/Treasurer
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	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 12:22pm No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – C. Strain 2 nd by – T. Fitzgerald Carried.
3.	Approval of Minutes – a) October 11, 2022	Mark Caron		a) Motion to approve the October minutes: Moved by – C. Strain 2 nd by – T. Fitzgerald Carried.
4.	New Business a) 2023 Meeting Schedule	Mark Caron		a) 2023 Meeting schedule included in package
5.	In Camera	Mark Caron		N/A

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
6.	Old Business a) N/A	Mark Caron		a) N/A
7.	Financial Report a) September Financials	Nicole Wall		a) Motion to approve the Financial Report as presented: Moved by – A. Halvorsen 2 nd by – C. Strain <p style="text-align: right;">Carried.</p>
8.	Executive Director Report	Sheryl Supinski		Motion to approve the Executive Director's Report: Moved by – T. Fitzgerald 2 nd by – C. Strain <p style="text-align: right;">Carried.</p>
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, January 10, 2023 @ 12:00pm
10.	Adjournment	Mark Caron		Motion to adjourn: Moved by – T. Fitzgerald Meeting adjourned at 12:40pm