

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, October 10, 2017 - 5:30pm**

**NCDS office – 304 Scott St.**

**In attendance**

Carol Ewacha	Secretary/Treasurer	Nicke Paddock	Executive Director
Gary Gamsby	Director	Sheryl Supinski	Recording Secretary
Mark Caron	Director	Heather McLean	Financial Administrator

**Regrets**

Trevor Fitzgerald      Director

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
	Welcome Remarks/Orientation	<b>Carol Ewacha</b>		<b>Meeting called to order @ 5:43pm</b>
1.	Acceptance of the Agenda	<b>Carol Ewacha</b>		<b>Motion to accept the Agenda as presented:</b> Moved by – M. Caron 2 <sup>nd</sup> by – G. Gamsby
2.	Approval of Minutes – September 12, 2017	<b>Carol Ewacha</b>		<b>Motion to approve September Minutes:</b> Moved by – G. Gamsby 2 <sup>nd</sup> by – C. Ewacha
3.	New Business a) Signing Authority  b) OFSAA Request	<b>Carol Ewacha</b>		a) C. Ewacha will come into the office to sign cheques for the next month  b) <b>Motion to donate \$1000 to OFSAA Curling 2018 from the NCDS Charity account:</b> Moved by – C. Ewacha 2 <sup>nd</sup> by – M. Caron

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
4.	Other business a) Executive Director Evaluation  b) Board recruitment	<b>Nicke Paddock</b>		a) C. Ewacha and G. Gamsby will meet to discuss the ED Evaluation. Will present at the November meeting  b) Potential candidates will be invited to attend the November meeting
5.	Financial Report	<b>Heather McLean</b>		<b>Motion to approve the Financial Report as presented:</b> Moved by – G. Gamsby 2 <sup>nd</sup> by – M. Caron
6.	Executive Director Report	<b>Nicke Paddock</b>		<b>Motion to accept the Executive Director's Report:</b> Moved by – G. Gamsby 2 <sup>nd</sup> by – M. Caron
7.	Board Information N/A	<b>Carol Ewacha</b>		No board information
8.	Next Meeting Date	<b>Carol Ewacha</b>		Next meeting date will be Tuesday, November 14 <sup>th</sup> , 2017 @ 5:30
9.	Adjournment	<b>Carol Ewacha</b>		<b>Motion to adjourn:</b> Moved by – G. Gamsby <b>Meeting adjourned at 6:10</b>