

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, October 11, 2022 – 12:00pm**  
**NCDS – 304 Scott St**

**In attendance**

Mark Caron	President	Trevor Fitzgerald	Director
Charlene Strain	Vice President	Sheryl Supinski	Interim Executive Director
Adrian Chapman	Secretary/Treasurer	Nicole Wall	Financial Administrator
Angela Halvorsen	Director		

**Regrets**

Dana Cridland          Director

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Welcome Orientation/Declaration of any Conflict of Interest	<b>Mark Caron</b>		<b>Meeting called to order at 12:26pm</b>  No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	<b>Mark Caron</b>		<b>Motion to accept the agenda as presented:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – D. Chapman  Carried.
3.	Approval of Minutes – a) September 13, 2022	<b>Mark Caron</b>		a) <b>Motion to approve the June minutes:</b> Moved by – A. Halvorsen 2 <sup>nd</sup> by – A. Chapman  Carried.
4.	New Business a) N/A	<b>Mark Caron</b>		No new business

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5.	In Camera	<b>Mark Caron</b>		No in camera
6.	Old Business a) Charity Account Donations	<b>Mark Caron</b>		a) A list of donations made from the NCDS Charity Account was provided for reference.
7.	Financial Report a) August Financials	<b>Nicole Wall</b>		a) <b>Motion to approve the Financial Report as presented:</b> Moved by – C. Strain 2 <sup>nd</sup> by – T. Fitzgerald  Carried.
8.	Executive Director Report	<b>Sheryl Supinski</b>		<b>Motion to approve the Executive Director's Report:</b> Moved by – A. Chapman 2 <sup>nd</sup> by – A. Halvorsen  Carried.
9.	Next Meeting Date	<b>Mark Caron</b>		Next meeting date will be Tuesday, November 8, 2022 @ 12:00pm
10.	Adjournment	<b>Mark Caron</b>		<b>Motion to adjourn:</b> Moved by – T. Fitzgerald  <b>Meeting adjourned at 12:45pm</b>