

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, October 12, 2021 – 12:00pm**

**Zoom**

**In attendance**

Charlene Strain	Vice President	Dana Cridland	Director
Adrian Chapman	Secretary/Treasurer	Nicke Paddock	Executive Director
Angela Halvorsen	Director	Nicole Wall	Financial Administrator

**Regrets**

Mark Caron	President	Trevor Fitzgerald	Director
Sheryl Supinski	Recording Secretary		

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Welcome Orientation/Declaration of any Conflict of Interest	<b>Charlene Strain</b>		<b>C. Strain was appointed chair of the meeting in M. Caron’s absence. Meeting called to order at 12:15pm</b>  No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	<b>Charlene Strain</b>		<b>Motion to accept the agenda as presented:</b> Moved by – D. Cridland 2 <sup>nd</sup> by – A. Chapman  Carried.
3.	Approval of Minutes – a) September 14, 2021	<b>Charlene Strain</b>		<b>a) Motion to approve the September minutes:</b> Moved by - A. Halvorsen 2 <sup>nd</sup> by – A. Chapman  Carried.

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4.	New Business a) No new business	<b>Nicke Paddock</b>		N/A
5.	In Camera	<b>Charlene Strain</b>		N/A
6.	Old Business a) NCDS Board Manual  b) Strategic Panning	<b>Charlene Strain</b>		a) Will have the manual ready for the November meeting and approval in January  b) Waiting on notes from M. Greaves
7.	Financial Report a) August Financials	<b>Nicole Wall</b>		a) <b>Motion to approve the Financial Report as presented:</b> Moved by – A. Halvorsen 2 <sup>nd</sup> by – D. Cridland  Carried.
8.	Executive Director Report	<b>Nicke Paddock</b>		<b>Motion to approve the Executive Director's Report:</b> Moved by – D. Cridland 2 <sup>nd</sup> by – A. Chapman  Carried.
9.	Next Meeting Date	<b>Charlene Strain</b>		Next meeting date will be Tuesday, November 9, 2021 @ 12:00pm
10.	Adjournment	<b>Charlene Strain</b>		<b>Motion to adjourn:</b> Moved by – A. Chapman  <b>Meeting adjourned at 12:25pm</b>