

Northern Community Development Services  
Board of Directors Meeting – Minutes



**Tuesday, September 11, 2018 - 5:15pm**  
**NCDS office – 304 Scott St.**

**In attendance**

Gary Gamsby	Director	Charlene Strain	Director
Trevor Fitzgerald	Director	Nicke Paddock	Executive Director
Adrian Chapman	Director	Sheryl Supinski	Recording Secretary
Mark Caron	Director		
Angela Mainville	Director		

**Regrets**

Carol Ewacha                      Secretary/Treasurer

	<b>Agenda Item and Time</b>	<b>People Responsible The Objective: Decision, Input or Information</b>	<b>Background Info</b>	<b>Outcomes, Decisions and Commitment to Action</b>
1.	Appointment of Chair			<b>Motion to appoint G. Gamsby to chair the meeting:</b> Moved by – T. Fitzgerald 2 <sup>nd</sup> by – A. Chapman  Carried.
2.	Welcome Orientation/Declaration of any Conflict of Interest	<b>Gary Gamsby</b>		<b>Meeting called to order at 5:29pm.</b> No conflict of interest declared.
3.	Acceptance of the Agenda/Additions to Agenda	<b>Gary Gamsby</b>		<b>Motion accept the agenda with the following addition:</b> 6. In Camera a) Personnel Matter Moved by – M. Caron 2 <sup>nd</sup> by – A. Chapman  Carried.

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4.	Approval of Minutes – a) June 12, 2018	<b>Gary Gamsby</b>		<p><b>Motion to approve the June Minutes as presented:</b>  Moved by – T. Fitzgerald  2<sup>nd</sup> by – C. Strain</p> <p style="text-align: right;">Carried.</p>
5.	New Business a) Retirement of Officers	<b>Nicke Paddock/Gary Gamsby</b>		<p>a) Following the odd/even schedule the Vice President and Secretary/Treasurer have completed their terms. The Vice President position was vacant and Carol Ewacha was retired as Secretary/Treasurer.</p> <p><b>T. Fitzgerald was nominated for the position of Vice President by M. Caron.</b>  <i>Call for any other nominations was made - no other nominations came forward</i>  T. Fitzgerald accepted the nomination.</p> <p><b>Motion to have T. Fitzgerald fill the position of Vice President for a two year term:</b>  Moved by – M. Caron  2<sup>nd</sup> by – A. Mainville</p> <p style="text-align: right;">Carried.</p> <p><b>C. Strain was nominated for the position of Secretary/Treasurer by T. Fitzgerald.</b>  <i>Call for any other nominations was made - no other nominations came forward</i>  C. Strain accepted the nomination.</p> <p><b>Motion to have C. Strain fill the position of Secretary/Treasurer for a two year term:</b>  Moved by – T. Fitzgerald  2<sup>nd</sup> by – A. Mainville</p> <p style="text-align: right;">Carried.</p>

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	<p>b) President</p> <p>c) Executive Director Evaluation</p>			<p>b) As the position of President was vacant a call for nominations was made.</p> <p><b>M. Caron was nominated for the position of President by T. Fitzgerald.</b></p> <p><i>Call for any other nominations was made – no other nominations came forward</i></p> <p><b>Motion to have M. Caron fill the position for President for a one year term:</b></p> <p>Moved by – T. Fitzgerald</p> <p>2<sup>nd</sup> by – A. Mainville</p> <p style="text-align: right;">Carried.</p> <p>c) Item to be brought forward to the October meeting.</p>
6.	In Camera	<b>Gary Gamsby</b>		<p><b>Motion to go in camera @ 5:40:</b></p> <p>Moved by – M. Caron</p> <p>2<sup>nd</sup> by – C. Strain</p> <p>G. Gamsby declared the in camera discussion over @ 6:00pm</p>

**\*Meeting put on hold @ 6:00 for the AGM. The meeting reconvened at 6:40pm.**

7.	Old Business a) Board Succession Planning	<b>Nicke Paddock</b>		<p>a) N. Paddock followed up with Angela Halverson regarding interest in sitting on the NCDS Board of Directors. A. Halverson is interested and sent her resume and signed pledge. N. Paddock will invite A. Halverson to the October meeting.</p> <p><b>Motion to accept A. Halverson as a director of the NCDS Board of Directors:</b>  Moved by – M. Caron  2<sup>nd</sup> by – C. Strain</p> <p style="text-align: right;">Carried.</p> <p>The six month extension of C. Ewacha and G. Gamsby's terms on the board will be up October 31<sup>st</sup>. N. Paddock will send out the potential candidate list again.</p>
8.	Financial Report			No monthly report
9.	Executive Director Report	<b>Nicke Paddock</b>		<p><b>Motion to accept the Executive Director's Report as presented:</b>  Moved by – A. Chapman  2<sup>nd</sup> by – C. Strain</p> <p style="text-align: right;">Carried.</p>
10.	Next Meeting Date	<b>Gary Gamsby</b>		Next meeting date will be Tuesday, October 9 <sup>th</sup> @ 12:00pm
11.	Adjournment	<b>Gary Gamsby</b>		<p>Motion to adjourn:  Moved by – T. Fitzgerald  2<sup>nd</sup> by – A. Chapman</p> <p style="text-align: right;">Carried.</p> <p><b>Meeting adjourned at 6:50pm</b></p>