

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, September 13, 2016 - 5:30pm

NCDS office – 304 Scott St.

In attendance

Steve Maki	President	Trevor Fitzgerald	Director
Gerd O’Sullivan	Vice President	Nicke Paddock	Executive Director
Carol Ewacha	Secretary/Treasurer	Sheryl Supinski	Recording Secretary
Gary Gamsby	Director	Heather McLean	Financial Administrator
Mark Caron	Director		

Regrets

N/A

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
	Welcome Remarks/Orientation	Steve Maki		Meeting called to order at 5:50pm
1.	Acceptance of the Agenda	Steve Maki		Motion to accept the Agenda as presented: Moved by – T. Fitzgerald 2 nd by – M. Caron
2.	Approval of Minutes – May 10, 2016	Steve Maki		Motion to approve the May Minutes: Moved by – C. Ewacha 2 nd by – G. O’Sullivan

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3.	<p>New Business</p> <p>a) Jeanette Cawston</p> <p>b) Retirement of Officers</p> <p>c) Election of Vice President</p> <p>d) Election of Secretary/Treasurer</p>	Steve Maki		<p>a) J. Cawston resigned from the Board of Director's in May. New candidates will be sought to fill the vacant position.</p> <p>b) Retirement of officers: G. O'Sullivan C. Ewacha</p> <p>c) G. O'Sullivan nominated for Vice President: Moved by – G. Gamsby 2nd by – T. Fitzgerald</p> <p>d) C. Ewacha nominated for Secretary/Treasurer: Moved by – G. Gamsby 2nd by – T. Fitzgerald</p>
4.	Other business	Nicke Paddock		Discussion regarding NCDS Board of Director's meeting schedule resulted in the continuation of following the regular monthly schedule. Consensus was to cancel the meeting if there is not adequate business on the agenda. Financial Reports will be provided via email for review when meetings are canceled.
5.	Financial Report	Heather McLean		Motion to approve the Financial Report as presented: Moved by – C. Ewacha 2 nd by – G. Gamsby

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6.	Executive Director Report	Nicke Paddock		Motion to accept the Executive Director's Report: Moved by – T. Fitzgerald 2 nd by – G. O'Sullivan
7.	Board Information N/A			
8.	Next Meeting Date	Steve Maki		Tuesday, October 11th, 2016 @ the NCDS office
9.	Adjournment	Steve Maki		Motion to adjourn: Moved by – G. O'Sullivan Meeting adjourned at 6:25pm

President _____

Vice President _____

Treasurer/Secretary _____

Director _____

Director _____

Director _____

Director _____