

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, September 12, 2023 – 5:00pm
NCDS – 304 Scott St

In attendance

Mark Caron	President	Nicke Paddock	Executive Director
Charlene Strain	Vice President	Nicole Wall	Financial Administrator
Trevor Fitzgerald	Director	Sheryl Supinski	Recording Secretary
Dana Cridland	Director		

Regrets

Adrian Chapman	Secretary/Treasurer	Angela Halvorsen	Director
----------------	---------------------	------------------	----------

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 5:26pm No conflict of interest declared
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – C. Strain 2 nd by – T. Fitzgerald Carried.
3.	Approval of Minutes – a) June 13, 2023	Mark Caron		a) Motion to approve the June minutes: Moved by – T. Fitzgerald 2 nd by – C. Strain Carried.

	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
7.	Financial Report a) July Financials	Nicole Wall		a) Motion to approve the Financial Report as presented: Moved by – T. Fitzgerald 2 nd by – C. Strain Carried.
8.	Executive Director Report	Nicke Paddock		Motion to approve the Executive Director's Report: Moved by – C. Strain 2 nd by – T. Fitzgerald Carried.
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, October 10, 2023 @ 12:00pm
10.	Adjournment	Mark Caron		Motion to adjourn: Moved by – T. Fitzgerald Meeting adjourned at 5:39pm

Signatures _____