

Northern Community Development Services
Board of Directors Meeting – Minutes



Tuesday, October 9, 2018 – 12:00pm
NCDS office – 304 Scott St.

In attendance

Mark Caron	President	Angela Halvorsen	Guest
Charlene Strain	Secretary/Treasurer	Crystal George	Representing N.Paddock
Carol Ewacha	Director	Sheryl Supinski	Recording Secretary
Gary Gamsby	Director	Nicole Wall	Finance Administrator
Angela Mainville	Director		

Regrets

Trevor Fitzgerald	Vice President	Adrian Chapman	Director
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	Agenda Item and Time	People Responsible The Objective: Decision, Input or Information	Background Info	Outcomes, Decisions and Commitment to Action
1.	Welcome Orientation/Declaration of any Conflict of Interest	Mark Caron		Meeting called to order at 12:11pm *Brief introduction of attendees
2.	Acceptance of the Agenda/Additions to Agenda	Mark Caron		Motion to accept the agenda as presented: Moved by – A. Mainville 2 nd by – C. Ewacha Carried.
3.	Approval of Minutes – a) September 11, 2018	Mark Caron		a) Motion to approve the September minutes without H. McLean in attendance: Moved by – G. Gamsby 2 nd by – C. Strain Carried.

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	b) September 11, 2018 - In Camera Minutes			Motion to approve the In Camera Minutes from September: Moved by – C. Strain 2 nd by – A. Mainville Carried.
4.	New Business a) Executive Director Evaluation b) Policy & Procedures	Mark Caron		a) M. Caron & T. Fitzgerald will complete the annual evaluation of the Executive Director. S. Supinski will send out last year's evaluation. b) Motion to approve policies 5.11 – Recreational Marijuana & 5.12 – Medical Marijuana be added to the NCDS Policy & Procedure manual: Moved by – C. Strain 2 nd by – C. Ewacha Carried.
5.	In Camera	Mark Caron		N/A
6.	Old Business a) Retirement of Directors	Mark Caron		a) Last regularly scheduled meeting for Gary and Carol unless any special meeting arises prior to October 31 st
7.	Financial Report			No monthly financials. N. Wall will provide financials at the November meeting.

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8.	Executive Director Report	Crystal George		Motion to accept the Executive Director's Report as presented: Moved by – G. Gamsby 2 nd by – C. Strain Carried.
9.	Next Meeting Date	Mark Caron		Next meeting date will be Tuesday, November 13 th @ 12:00pm
10.	Adjournment	Mark Caron		Motion to adjourn: Moved by – C. Ewacha 2 nd by – G. Gamsby Carried. Meeting adjourned at 12:28pm